

SCARC, Inc. COVID-19 Response - Residential Visitation Protocol

Pre-Opening Phase

As COVID-19 cases have decreased across New Jersey, limited outdoor visits will now be permitted on SCARC, Inc. premises. **There will be no entry permitted into the residential program, no exceptions.** Please note that this policy will be further adjusted over time as more is learned about the virus. Visits are subject to the requirements and precautions outlined in this document. Violations by individual(s) or visitor(s) will result in staff ending the visit immediately. Violations will require an Interdisciplinary Team Meeting (IDT) to be held before subsequent visits are permitted in the future.

Scheduling

All visits will be scheduled with advanced notice with the Residential Program Manager or Assistant Manager. All visits are contingent on the Residential Management's availability.

1. Visitors are currently limited to the individual's immediate family and guardian(s), in contingent with SCARC, Inc.'s Pre Opening Phase.
2. Visitors must schedule the visit at least 24 hours in advance with the Residential Manager or Assistant Manager.
3. Visits per individual are currently limited to two visits per week, one during the week and one on the weekend.
4. Two visitors are allowed to visit per scheduled time slot. (i.e mother and father visiting the individual)
5. During the weekday (Monday-Friday), SCARC, Inc. is currently limiting visits to one visit per day for the group home.
6. During the weekend (Saturday, Sunday) and Federal holidays, SCARC, Inc. is currently limiting visits to three visits during the weekend for the group home.
7. Currently, visitation is limited to an hour per visit, per day, maximum.

In order to accommodate all family members/guardians, the number of visits will be limited.

All of the following criteria must be met for a visit to be considered:

1. No individual, current staff of the home or person(s) planning to visit have tested positive or have been symptomatic for COVID-19 within the last 14 days.
2. To the best of their knowledge, no individual, current staff of the home or person(s) planning to visit have been in close contact (within six feet for 10 minutes) within the last 14 days with someone who recently tested positive for COVID-19 (i.e. in the past two weeks).
3. SCARC, Inc. staff will supervise all visits from a distance to provide privacy. Group Home Management and their respective Director of Community Services have previously designated an area to which the staff will observe the visit from.

Pre-Visit

1. Visits must occur outside of the residential program, within the designated area assigned and approved by Residential Management and the respective Director of Community Services. All visitation areas must adhere to social distancing guidelines, ensuring there is enough space and seating to be at least six-feet apart or more.
2. All visits are weather permitting.
3. Visitors are currently limited to the individual's immediate family and guardian(s).
4. No pets allowed.
5. It is recommended that visitors not bring any food or drinks. Any items that are brought should be disinfected before being provided to the individual. It is recommended that items be purchased in a sealed package from a grocery store with proper disinfection of the packaging before use. Visitors are to leave the item(s) outside, to be disinfected after the visit by staff.
6. Visitors must participate in completing the Mandatory Visitor COVID-19 Screening Tool before being permitted to the meeting area of each visit. Each program will have a small table with the following: Mandatory Visitor COVID-19 Screening Tool, clip board, thermometer, alcohol wipes and hand sanitizer.
7. Visitors must bring their own mask. Visitors must put on their mask prior to exiting their vehicle and walk towards the small table located outside of the residential program, referred to as the designated screening area.
8. The designated screening area will be cleaned or sanitized with an EPA approved cleaner or bleach solution before each visit, this includes the tabletop, clipboard, etc. The thermometer needs to be cleaned with a 70% or above alcohol solution or an alcohol wipe.
9. Each individual visitor must complete their own separate Mandatory Visitor COVID-19 Screening Tool. It is NOT one per family. The visitor's temperature will be taken and screening questions will be completed by each visitor themselves (99.9 F is the maximum temperature allowed). Staff must set the thermometer prior to the visit to 99.9 F. Staff will instruct visitors on how to take their temperature. Staff will instruct visitors on how to clean and disinfect the thermometer utilizing alcohol wipes provided by SCARC, Inc. all while maintaining social distancing. SCARC, Inc. will not be providing pens or other writing utensils. **All visitors must bring their own pen to complete the Mandatory Visitor COVID-19 Screening Tool.**
10. Visitors will leave the Mandatory Visitor COVID-19 Screening Tool on the table, go back to their vehicle and wait for staff to either approve or deny the visit based on their responses.
11. Once staff have approved entry, visitors must put on their mask prior to exiting their vehicle.
12. Visitors will be instructed to walk around the home to the designated visiting area.
13. The outdoor designated visitation area will be cleaned before each visit with an EPA approved cleaner or bleach solution on highly touched hard non porous surfaces such as: a metal railing, plastic chair armrests, plastic or glass tabletops, etc. Cleaning and sanitizing wooden items such as a picnic tables is not recommended by the Centers for Disease Control and Prevention, therefore, a disposable tablecloth will be used to cover wooden tables.
14. Visitors will be instructed to sanitize their hands before the visit can begin.
15. Staff will escort the individual to the designated visiting area.
16. Individuals will be instructed to sanitize their hands before the visit.

During Visit

1. Each participant will maintain a distance of at least six feet apart from visitors.
2. All efforts to maintain social distancing shall be made by all participants.
 - It is recognized that individuals may not completely understand the concept of social distancing.
 - If the participants are unable to maintain social distancing, staff will intervene with verbal prompts. Staff trained in Crisis Management and Behavioral Management will physically intervene if verbal prompts made are unsuccessful. If social distancing is unable to be maintained, the visit shall cease and visitors will be asked to leave.
3. Each individual must wear a face mask (cloth mask or surgical mask).
 - If the individual is unable to comply with wearing a face mask appropriately, as determined by their IDT, the visit can still occur.
4. Each visitor must bring and wear their own face covering (cloth mask, KN95 mask, N95 mask, surgical mask, gator, etc.) that covers their nose and mouth for the entire duration of the visit.
 - If visitor(s) take off their face covering or is wearing it inappropriately, the visit shall cease and visitors will be asked to leave.
 - SCARC, Inc. will not be providing face coverings, masks, etc.
5. Visit will last a maximum of one hour in length.
 - Visitors will be given 15 minutes notice prior to the meeting time end so that they may say their goodbyes.

Post-Visit

1. Individuals will be instructed to sanitize their hands after visits.
2. Staff will escort individuals back into the home, ensuring that no physical contact is made with visitors.
3. Individuals will be prompted and assisted to shower.
4. The individual's clothing shall be laundered by staff.
5. The outdoor designated screening area and visitation area will be cleaned after each visit with an EPA approved cleaner or bleach solution on highly touched hard non porous surfaces such as: a metal railing, plastic chair armrests, plastic or glass tabletops, etc.
6. Disposable table cloth utilized over wooden items, as applicable, will be disposed of in the designated PPE receptacle.
7. Screening area supplies will be sanitized and kept in a secure location until again utilized for the following visit.