

SCARC, Inc. COVID-19 Response - Residential Visitation Protocol

Phase III

Limited indoor visits will now be permitted inside of SCARC, Inc. premises, along with previously permitted visitations Pre-Opening Phase (virtual communication), Phase I and Phase II. Please note that this policy will be further adjusted over time as more is learned about the virus. Visits are subject to the requirements and precautions outlined in this document. Violations by individual(s) or visitor(s) will result in staff ending the visit immediately. Violations will require an Interdisciplinary Team Meeting (IDT) to be held before subsequent visits are permitted in the future.

Scheduling

All visits will be scheduled with advanced notice with the Residential Program Manager or Assistant Manager. All visits are contingent on the Residential Management's availability and staff availability.

1. Visitors are currently limited to the individuals approved on the DDD *Guardian Consent for Visitation During the COVID-19 Pandemic* form, in contingent with SCARC, Inc.'s Phase III Plan. No SCARC, Inc. residential program to program visitation shall occur at this time.
2. Visitors must schedule the visit at least 24 hours in advance with the Residential Manager or Assistant Manager.
3. Visits per individual are currently limited to two visits per week, one during the week and one on the weekend.
4. Two visitors are allowed to visit per scheduled time slot. (i.e mother and father visiting the individual)
5. During the weekday (Monday-Friday), SCARC, Inc. is currently limiting visits to one visit per day for the group home.
6. During the weekend (Saturday, Sunday) and Federal holidays, SCARC, Inc. is currently limiting visits to three visits during the weekend for the group home.
7. Currently, visitation is limited to an hour per visit, per day, maximum.
8. All guardians must complete the DDD *Guardian Consent for Visitation During the COVID-19 Pandemic* form prior to scheduling all visits.
9. The DDD *Visitor Agreement* form must be completed prior to the visit beginning, along with the Mandatory Visitor COVID-19 Screening Tool.
10. SCARC, Inc. will not be providing pens or other writing utensils. All visitors must bring their own pen to complete the Mandatory Visitor COVID-19 Screening Tool and DDD *Visitor Agreement* form.
11. SCARC, Inc. will not be providing face masks and/or face coverings. Each visitor must bring and wear their own face covering (cloth mask, KN95 mask, N95 mask, surgical mask, gator, etc.) that covers their nose and mouth for the entire duration of the visit.

In order to accommodate all individuals and visitors, the number of visits will be limited.

All of the following criteria must be met for a visit to be considered:

1. Visits within the residential program shall only occur when there have been no individuals or staff of the home who have tested positive for COVID-19 in the last 28 consecutive days or are currently displaying symptoms. *Should a new positive case be identified, visitation within the residential*

program shall be suspended until 28 days have passed. If a staff member tests negative for COVID-19 and may return to work, as determined by their health care provider, CHRO and Health and Nursing Care Administrator or designee, visits may resume within the residential program. If an individual or staff is treated for another illness or symptom, unrelated to COVID-19, visits can still continue, as determined by the Health and Nursing Care Administrator or designee.

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3. To the best of their knowledge, no individual, current staff of the home or person(s) planning to visit with the individual have been in close contact (within approximately 6 feet of a person with confirmed COVID-19 for more than 15 minutes total within 24 hours starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated, and/or caring for or visiting the person, having unprotected direct contact with infectious secretions or excretions of the patient) within the last 14 days with someone who recently tested positive for COVID-19 (i.e. in the past two weeks).
4. If 14 day quarantine is not possible based on behavioral or physical limitations outlined in the Individualized COVID-19 Plan, management is to discuss this with the Health and Nursing Care Administrator or designee and follow the alternative protocol approved by the Health and Nursing Care Administrator or designee for the program in this instance.
5. If an individual within the home enters and remains in a hospital setting for 12 hours or more, they will be asked to quarantine for 10 days within the home. Similarly, the residential program will then restrict visitation for up to 10 days, as determined by the Health and Nursing Care Administrator or designee.
6. SCARC, Inc. staff will supervise all visits from a distance to provide privacy, if applicable.

Pre-Visit

1. Visits can occur at an agreed upon location inside of the group home, this shall be discussed prior to with the respective Director of Community Services (i.e individual's bedroom if they have a single occupancy bedroom). All visitation areas must adhere to social distancing guidelines, ensuring there is enough space and seating to be at least six-feet apart or more.
2. Visitors are currently limited to the individuals approved on the *DDD Guardian Consent for Visitation During the COVID-19 Pandemic* form.
3. No pets allowed.
4. It is recommended that visitors not bring any food or drinks to the visits. Any items that are brought should be disinfected before being provided to the individual, this will be done once the visit has ended. It is recommended that items be purchased in a sealed package from a grocery store with proper disinfection of the packaging before use. Visitors are to give the item(s) to staff to be disinfected.
5. Visitors must participate in completing the Mandatory Visitor COVID-19 Screening Tool before being permitted to meet with the individual. Each program will bring with them the following: Mandatory Visitor COVID-19 Screening Tool, *DDD Visitor Agreement* form, clip board, thermometer, alcohol wipes and hand sanitizer.

6. All guardians must complete the *DDD Guardian Consent for Visitation During the COVID-19 Pandemic* form prior to scheduling all visits.
7. The *DDD Visitor Agreement* form must be completed prior to the visit beginning.
8. Visitors must bring their own mask. Visitors must put on their mask prior to exiting their vehicle and meet the staff and individuals in the parking lot of the designated visitation area. The individual should remain in the vehicle, the vehicle should be turned off, and the staff should be right outside of the vehicle while the Mandatory Visitor COVID-19 Screening Tool and *DDD Visitor Agreement* form is being completed.
9. The thermometer needs to be cleaned with a 70% or above alcohol solution or an alcohol wipe.
10. Each individual visitor must complete their own separate Mandatory Visitor COVID-19 Screening Tool and *DDD Visitor Agreement* form. It is NOT one per family. The visitor's temperature will be taken and screening questions will be completed by each visitor themselves (99.9 F is the maximum temperature allowed). Staff must set the thermometer prior to the visit to 99.9 F. Staff will instruct visitors on how to take their temperature. Staff will instruct visitors on how to clean and disinfect the thermometer utilizing alcohol wipes provided by SCARC, Inc. all while maintaining social distancing. SCARC, Inc. will not be providing pens or other writing utensils. **All visitors must bring their own pen to complete the Mandatory Visitor COVID-19 Screening Tool and DDD Visitor Agreement form.**
11. Visitors will complete the Mandatory Visitor COVID-19 Screening Tool and *DDD Visitor Agreement* form and wait for staff to either approve or deny the visit based on their responses.
12. Once staff have approved entry, the visit, visitors will be instructed to follow the individual and staff to the designated visiting area.
13. The indoor designated visitation area will be cleaned before each visit with an EPA approved cleaner or bleach solution on highly touched hard non porous surfaces such as: a metal railing, plastic chair armrests, plastic or glass tabletops, etc. Cleaning and sanitizing wooden items such as a kitchen table is not recommended by the Centers for Disease Control and Prevention, therefore, a disposable tablecloth will be used to cover wooden tables.
14. Visitors will be instructed to sanitize their hands before the visit can begin.
15. Individuals will be instructed to sanitize their hands before the visit.

During Visit

1. Each participant will maintain a distance of at least six feet apart from visitors.
2. All efforts to maintain social distancing shall be made by all participants.
 - It is recognized that individuals may not completely understand the concept of social distancing.
 - If the participants are unable to maintain social distancing, staff will first intervene with verbal prompts and later physical redirection. If at least one verbal prompt and one physical redirection is unsuccessful, an IDT meeting will need to be held to discuss future visitations. Staff trained in Crisis Management and Behavioral Management will physically intervene if verbal prompts made are unsuccessful. If social distancing is unable to be maintained, the visit shall cease, staff and the individual will return to the group home.

- All visits should be touchless in nature. In efforts to maintain touchless visits, bathroom use is not recommended unless it is an emergency.
3. Each individual must wear a face mask (cloth mask or surgical mask).
 - If the individual is unable to comply with wearing a face mask appropriately, as determined by their IDT, the visit can still occur (as long as six feet/social distancing is able to be maintained).
 4. Each visitor must bring and wear their own face covering (cloth mask, KN95 mask, N95 mask, surgical mask, gator, etc.) that covers their nose and mouth for the entire duration of the visit.
 - If visitor(s) take off their face covering or is wearing it inappropriately, the visit shall cease and visitors will be asked to leave.
 - SCARC, Inc. will not be providing face coverings, masks, etc.
 5. Visit will last a maximum of one hour in length.
 - Visitors will be given 15 minutes notice prior to the meeting time end so that they may say their goodbyes.

Post-Visit

1. Individuals will be instructed to sanitize their hands after visits.
2. Staff will escort the visitors out of the home, ensuring that no physical contact is made with individuals.
3. Individuals will be prompted and assisted to shower.
4. The individual's clothing shall be laundered by staff.
5. The outdoor designated screening area and indoor visitation area will be cleaned after each visit with an EPA approved cleaner or bleach solution on highly touched hard non porous surfaces such as: a metal railing, plastic chair armrests, plastic or glass tabletops, etc. **Please note, the entire residential program and/or visited area should be cleaned with EPA approved cleaner after each visit. Refer to Post Indoor Visit Cleaning and Disinfecting Guidelines from Katie Swanson, RN.**
6. Staff are to also utilize the XPower Rechargeable Foggers and Vital Oxide, approved EPA cleaner.
7. Disposable table cloth utilized over wooden items, as applicable, will be disposed of.
8. Screening supplies will be sanitized and kept in a secure location until again utilized for the following visit.
9. **All visitors agree to notify the Residential Program if someone they have been in close contact with (within approximately 6 feet of a person with confirmed COVID-19 for more than 15 minutes total within 24 hours starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated, and/or caring for or visiting the person, having unprotected direct contact with infectious secretions or excretions of the patient), tests positive for or exhibits symptoms of COVID-19 within 14 days of the visit.**