Upon the start of the shift, the DSP shall be screened prior to admittance into the residential program.

All SCARC, Inc. Maintenance staff, outside contractors and vendors doing required work in the program must be screened prior to admittance into the program. These individuals must wear masks at all times while in the program.

A SCARC, Inc. employee that is working and has already passed the screening is to ask the following questions:

1. Within the past 14 days have you traveled outside the country or tri-state area (excludes NY, PA and NJ)?
2. Have you had a temperature above 99.9 within the last 24 hours?
3. Do you currently have any of the following symptoms?

* Fever/temperature above 99.9 degrees
* Chills
* Cough
* Shortness of breath or difficulty breathing
* Fatigue
* Muscle or body aches
* Headache
* New loss of taste or smell
* Sore Throat
* Congestion or runny nose
* Nausea/Vomiting/Diarrhea

1. Within the past 14 days have you been hospitalized (overnight or more than 12 hours)?
2. Have you or someone in your household been in close contact with a person positive for COVID 19? (Close contact is defined as follows: Being within approximately 6 feet of a person with confirmed COVID-19 for more than 15 minutes total within 24 hours starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated, and/or caring for or visiting the person, having unprotected direct contact with infectious secretions or excretions of the patient. (Being coughed on or touching used tissues with a bare hand)

\*Please note that if the close contact was solely due to continuing care for a COVID 19 individual in the group home, Yes to this question does not preclude the staff person working in that program. In this instance, the staff person can continue to work unless they display symptoms and should follow universal precautions including wearing personal protective equipment (if recommended by a healthcare professional).

If the person has stated yes to any of the above questions, please decline entry to the program. Please alert the Health and Nursing Care Administrator or designee, and/the Director if during normal business hours otherwise, the AOC. They will most likely be referred to their doctor for further instruction. When speaking to the doctor request a suspected diagnosis, treatment recommendations and if/when DSP may return to work.

If person stated no all the above questions, allow them to enter. Employees entering the program must wash their hands immediately and discourage non-essential close contact as much as possible including handshakes, hugs, etc.

Staff conducting the screening shall clean and sanitize surfaces, writing utensils and thermometer after screening.

COVID-19 Temperature Screening Log

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date | Time | Temperature degree and type of thermometer taken (i.e. oral, tympanic, temporal) | Employee has answered “No” to the above COVID screening questions.  (Employee entering program to initial) | Signature of employee  conducting screening and temp check | Signature of employee entering the program |
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No contact thermometers are preferred and should be the “go to” thermometer for taking the temperatures of individuals and employees. If the no touch thermometer isn’t working please email Janis immediately for a replacement. Also have extra batteries on hand.

Here are some tips. If using a no touch forehead thermometer remove anything in the way of the skin such as hats or hair. Dry perspiration if needed. Avoid standing under a vent blowing hot or cold air. If the individual or employee has just come inside from a hotter or colder environment, simply wait several minutes while they acclimate to the indoor temperature. If the thermometer itself is kept in a hot or cold environment, it’ll also have to acclimate to the indoor temperature before it is able to be used.

The typical temperature level is dependent upon the route which it is taken. Check the instructions that came with the thermometer to ensure you have the correct normal range. If unavailable, here are some guidelines:

-The average normal oral temperature is 97°F-99°F

-An ear (tympanic) temperature is 0.5°F to 1°F higher than an oral temperature.

-A forehead (temporal) scanner is usually 0.5°F to 1°F lower than an oral temperature.

Sanitize the thermometer in between each use with an alcohol swab.

If checking their temperature orally, make sure the person has not had anything to eat or drink for 15-20 minutes prior.

If you get an abnormal reading, try it again ☺