

## SCARC, Inc. COVID-19 Response - Residential Visitation Protocol

### Phase I

Limited outdoor visits will now be permitted on SCARC, Inc. premises, along with previously permitted visitation in SCARC, Inc.'s Pre-Opening Phase (virtual communication). **There will be no entry permitted into the residential program, no exceptions.** Please note that this policy will be further adjusted over time as more is learned about the virus and the impact vaccinations have on it. Visits are subject to the requirements and precautions outlined in this document. Violations by individual(s) or visitor(s) will result in staff ending the visit immediately. Violations will require an Interdisciplinary Team Meeting (IDT) to be held before subsequent visits are permitted in the future.

### Scheduling

All visits will be scheduled with advanced notice with the Residential Program Manager or Assistant Manager. All visits are contingent on the Residential Management's availability.

1. Visitors are currently limited to the individuals approved on the DDD *Guardian Consent for Visitation During the COVID-19 Pandemic* form, in contingent with SCARC, Inc.'s Phase I Plan. No SCARC, Inc. residential program to program visitation shall occur at this time.
2. Visitors must schedule the visit at least 24 hours in advance with the Residential Manager or Assistant Manager.
3. Visits per individual are currently limited to two visits per week, one during the week and one on the weekend.
4. Two visitors are allowed to visit per scheduled time slot. (i.e mother and father visiting the individual)
5. During the weekday (Monday-Friday), SCARC, Inc. is currently limiting visits to one visit per day for the group home.
6. During the weekend (Saturday, Sunday) and Federal holidays, SCARC, Inc. is currently limiting visits to three visits during the weekend for the group home.
7. Currently, visitation is limited to an hour per visit, per day, maximum.
8. All guardians must complete the DDD *Guardian Consent for Visitation During the COVID-19 Pandemic* form prior to scheduling all visits.
9. The DDD *Visitor Agreement* form must be completed prior to the visit beginning, along with the Mandatory Visitor COVID-19 Screening Tool.
10. SCARC, Inc. will not be providing pens or other writing utensils. All visitors must bring their own pen to complete the Mandatory Visitor COVID-19 Screening Tool and the *DDD Visitor Agreement* form.
11. SCARC, Inc. will not be providing face masks and/or face coverings. Each visitor must bring and wear their own face covering (cloth mask, KN95 mask, N95 mask, surgical mask, gator, etc.) that covers their nose and mouth for the entire duration of the visit.

**In order to accommodate all individuals and visitors, the number of visits will be limited.**

All of the following criteria must be met for a visit to be considered:

1. Visits outside of the residential program shall only occur when it has been at least 14 days since an individual or staff of the home tested positive for COVID-19 and no individuals or staff of the home are currently displaying symptoms. If a staff member tests negative for COVID-19 and may return to work, as determined by their health care provider, CHRO and Health and Nursing Care Administrator or designee, visits may resume within the residential program. If an individual or staff is treated for another illness or symptom, unrelated to COVID-19, visits can still continue, as determined by the Health and Nursing Care Administrator or designee.
2. To the best of their knowledge, no individual, current staff of the home or person(s) planning to visit have been in close contact (within approximately 6 feet of a person with confirmed COVID-19 for more than 15 minutes total within 24 hours starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated, and/or caring for or visiting the person, having unprotected direct contact with infectious secretions or excretions of the patient) within the last 14 days with someone who recently tested positive for COVID-19 (i.e. in the past two weeks).
3. SCARC, Inc. staff will supervise all visits from a distance to provide privacy. Group Home Management and their respective Director of Community Services have previously designated an area to which the staff will observe the visit from.
4. If 14 day quarantine is not possible based on behavioral or physical limitations outlined in the Individualized COVID-19 Plan, management is to discuss this with the Health and Nursing Care Administrator or designee and follow the alternative protocol approved by the Health and Nursing Care Administrator or designee for the program in this instance.

**Pre-Visit**

1. Visits must occur outside of the residential program, within the designated area assigned and approved by Residential Management and the respective Director of Community Services. All visitation areas must adhere to social distancing guidelines, ensuring there is enough space and seating to be at least six-feet apart or more.
2. All visits are weather permitting.
3. Visitors are currently limited to the individuals approved on the DDD *Guardian Consent for Visitation During the COVID-19 Pandemic* form.
4. No pets allowed.
5. It is recommended that visitors not bring any food or drinks. Any items that are brought should be disinfected before being provided to the individual. It is recommended that items be purchased in a sealed package from a grocery store with proper disinfection of the packaging before use. Visitors are to leave the item(s) outside, to be disinfected after the visit by staff.
6. Visitors must participate in completing the Mandatory Visitor COVID-19 Screening Tool and DDD *Visitor Agreement* form before being permitted to the meeting area of each visit. Each program will have a small table with the following: Mandatory Visitor COVID-19 Screening Tool, DDD *Visitor Agreement* form, clip board, thermometer, alcohol wipes and hand sanitizer.
7. All guardians must complete the DDD *Guardian Consent for Visitation During the COVID-19 Pandemic* form prior to scheduling all visits.
8. The DDD *Visitor Agreement* form must be completed prior to the visit beginning.

9. Visitors must bring their own mask. Visitors must put on their mask prior to exiting their vehicle and walk towards the small table located outside of the residential program, referred to as the designated screening area.
10. The designated screening area will be cleaned or sanitized with an EPA approved cleaner or bleach solution before each visit, this includes the tabletop, clipboard, etc. The thermometer needs to be cleaned with a 70% or above alcohol solution or an alcohol wipe.
11. Each individual visitor must complete their own separate Mandatory Visitor COVID-19 Screening Tool and DDD *Visitor Agreement* form. It is NOT one per family. The visitor's temperature will be taken and screening questions will be completed by each visitor themselves (99.9 F is the maximum temperature allowed). Staff must set the thermometer prior to the visit to 99.9 F. Staff will instruct visitors on how to take their temperature. Staff will instruct visitors on how to clean and disinfect the thermometer utilizing alcohol wipes provided by SCARC, Inc. all while maintaining social distancing. **All visitors must bring their own pen to complete the Mandatory Visitor COVID-19 Screening Tool and DDD *Visitor Agreement* form.**
12. Visitors will leave the Mandatory Visitor COVID-19 Screening Tool and DDD *Visitor Agreement* form on the table, go back to their vehicle and wait for staff to either approve or deny the visit based on their responses.
13. Any visitor who has traveled outside the New York, New Jersey, Pennsylvania, Connecticut or Delaware must indicate this when completing the Mandatory Visitor COVID-19 Screening Tool.
14. For international travel, the federal requirement for testing upon return to the United States still stands for both unvaccinated and fully vaccinated travelers, therefore, a copy of a **NEGATIVE** COVID-19 test must be provided prior to the scheduled visit, regardless of vaccination status.
15. Visitors who indicate they are vaccinated at the time of screening must provide the Vaccination Card for review to the person completing the Mandatory Visitor COVID-19 Screening Tool. Those unable to do so should be considered of unvaccinated status by the person completing the Mandatory Visitor COVID-19 Screening Tool. Failure to pass the Mandatory Visitor COVID-19 Screening Tool with unvaccinated entrance standards will result in not permitting the visitor to enter the SCARC, Inc. program or conduct a visit with an individual served by SCARC, Inc.
16. If the an unvaccinated visitor completing the Mandatory Visitor COVID-19 Screening Tool indicates they have visited a state outside of the region (New Jersey, New York, Pennsylvania, Connecticut, Delaware) in past 10 days and were at their destination for more than 24 hours from the date of completing the Mandatory Visitor COVID-19 Screening Tool, they are **NOT** permitted to enter a SCARC, Inc. Program or interact with an individual served by SCARC, Inc.
17. If an unvaccinated visitor has traveled outside of the region in the past 10 days and were at their destination for more than 24 hours from the day of completing the Screening Tool, they are **NOT** able to conduct a visit with any individual served by SCARC, Inc. until the 10-day quarantine period has passed and they are free of illness.
18. When completing the Mandatory Visitor COVID-19 Screening Tool, transit through the state to another destination, provided that the time spent in the state is only the amount of time necessary to complete the transit, make use of travel services, such as a highway rest stop, or make necessary travel connections, should not be counted as travel requiring restriction from a SCARC, Inc. program.
19. Once staff have approved entry, visitors must put on their mask prior to exiting their vehicle.
20. Visitors will be instructed to walk around the home to the designated visiting area.

21. The outdoor designated visitation area will be cleaned before each visit with an EPA approved cleaner or bleach solution on highly touched hard non porous surfaces such as: a metal railing, plastic chair armrests, plastic or glass tabletops, etc. Cleaning and sanitizing wooden items such as a picnic tables is not recommended by the Centers for Disease Control and Prevention, therefore, a disposable tablecloth will be used to cover wooden tables.
22. Visitors will be instructed to sanitize their hands before the visit can begin.
23. Staff will escort the individual to the designated visiting area.
24. Individuals will be instructed to sanitize their hands before the visit.

### **During Visit**

1. Each participant will maintain a distance of at least six feet apart from visitors.
2. All efforts to maintain social distancing shall be made by all participants.
  - It is recognized that individuals may not completely understand the concept of social distancing.
  - If the participants are unable to maintain social distancing, staff will first intervene with verbal prompts and later physical redirection. If at least one verbal prompt and one physical redirection is unsuccessful, an IDT meeting will need to be held to discuss future visitations. Staff trained in Crisis Management and Behavioral Management will physically intervene if verbal prompts made are unsuccessful. If social distancing is unable to be maintained, the visit shall cease, staff and the individual will return to the group home.
3. Each individual must wear a face mask (cloth mask or surgical mask).
  - If the individual is unable to comply with wearing a face mask appropriately, as determined by their IDT, the visit can still occur.
4. Each visitor must bring and wear their own face covering (cloth mask, KN95 mask, N95 mask, surgical mask, gator, etc.) that covers their nose and mouth for the entire duration of the visit.
  - If visitor(s) take off their face covering or is wearing it inappropriately, the visit shall cease and visitors will be asked to leave.
  - SCARC, Inc. will not be providing face coverings, masks, etc.
5. Visit will last a maximum of one hour in length.
  - Visitors will be given 15 minutes notice prior to the meeting time end so that they may say their goodbyes.

### **Post-Visit**

1. Individuals will be instructed to sanitize their hands after visits.
2. Staff will escort individuals back into the home, ensuring that no physical contact is made with visitors.
3. Individuals will be prompted and assisted to shower.
4. The individual's clothing shall be laundered by staff.
5. The outdoor designated screening area and visitation area will be cleaned after each visit with an EPA approved cleaner or bleach solution on highly touched hard non porous surfaces such as: a metal railing, plastic chair armrests, plastic or glass tabletops, etc.
6. Staff are to also utilize the XPower Rechargeable Foggers and Vital Oxide, approved EPA cleaner.
7. Disposable table cloth utilized over wooden items, as applicable, will be disposed of in the designated PPE receptacle.

8. Screening area supplies will be sanitized and kept in a secure location until again utilized for the following visit.
9. **All visitors agree to notify the Residential Program if someone they have been in close contact with (within approximately 6 feet of a person with confirmed COVID-19 for more than 15 minutes total within 24 hours starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated, and/or caring for or visiting the person, having unprotected direct contact with infectious secretions or excretions of the patient), tests positive for or exhibits symptoms of COVID-19 within 14 days of the visit.**