

## **SCARC, Inc. Mandatory Direct Support Professional COVID-19 Screening Tool**

Upon the start of the shift, all SCARC, Inc. employees shall be screened prior to admittance into the residential program. All SCARC, Inc. Maintenance staff, outside contractors and vendors doing required work in the program must be screened prior to admittance into the program.

A SCARC, Inc. employee that is working and has already passed the screening is to ask the following questions:

**1. Have you had a temperature above 99.9 within the last 24 hours?**

- If YES, deny entry to the program. If NO, proceed to next question.

**2. Currently or in the past 24 hours have you had any of the following symptoms?**

- Fever/temperature above 99.9 degrees
- Chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore Throat
- Congestion or runny nose
- Nausea/Vomiting/Diarrhea

- If YES, deny entry to the program. If NO, proceed to next question.

**3. Are you fully vaccinated against COVID-19?**

- Fully vaccinated for COVID-19 is defined as follows:
  - i. It has been 2 or more weeks after they have received the second dose in a 2-dose series (Pfizer-BioNTech or Moderna),
  - ii. Or it has been 2 or more weeks after they have received a single-dose vaccine (Johnson and Johnson [J&J]/Janssen).
- In order to complete the SCARC, Inc. Mandatory Staff Screening Tool as a vaccinated employee, Vaccination Card indicating status must be on file with the SCARC, Inc. Human Resource Office. Those who have not submitted their Vaccination Card to HR, or who are not vaccinated, must complete the screening as though they are someone of unvaccinated status when answering the questions.
- If the outside contractor or vendor completing the screening indicates they are vaccinated, they must provide Vaccination Card for review to person completing the Screening Tool. Those unable to do so should be considered of unvaccinated status by the person completing the Screening Tool. Failure to pass the Screening Tool with unvaccinated entrance standards, will result in not permitting the contractor to enter the SCARC, Inc. program.

- Regardless of YES or NO, proceed to next question.

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### **4. Have you had close contact with someone who has tested positive for COVID 19 in the past 14 days?**

- Close contact is defined as follows: Being within approximately 6 feet of a person with confirmed COVID-19 for more than 15 minutes total within 24 hours starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated, and/or caring for or visiting the person, having unprotected direct contact with infectious secretions or excretions of the patient.
- Please note that if the close contact was solely due to continuing care for a COVID-19 individual in the residential setting, “Yes” to this question does not preclude the staff person working in that program. In this instance, the staff person can continue to work unless they display symptoms and should follow universal precautions including wearing personal protective equipment (if recommended by a healthcare professional).
- **Not applicable to fully vaccinated staff unless they are immunocompromised. If unvaccinated staff states YES, deny entry to the program. If NO, proceed to next question.**

### **5. Within the past 10 days have you traveled outside of the region (Connecticut, Delaware, New Jersey, New York, Pennsylvania) and were at your destination for more than a 24-hour period? If yes, where was your destination?**

- When completing the screening, transit through the state to another destination, provided that the time spent in the state is only the amount of time necessary to complete the transit, make use of travel services, such as a highway rest stop, or make necessary travel connections, should not be counted as travel requiring restriction from a SCARC, Inc. program.
- **Not applicable to fully vaccinated staff unless they travelled internationally. If vaccinated staff state YES they travelled internationally, deny entry to the program. If unvaccinated staff states YES they travelled outside of the region, deny entry to the program. If staff answered NO, to this and all above questions screening has been passed.**

If the person has been denied entry based on their response to any of the above questions, please alert the Health and Nursing Care Administrator or designee, and/the Director if during normal business hours otherwise, the AOC.

Allow entrance to all who pass the Screening Tool. Employees entering the program must wash their hands immediately and discourage non-essential close contact as much as possible including handshakes, hugs, etc.

Staff conducting the screening shall clean and sanitize surfaces, writing utensils and thermometer after screening.



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No contact thermometers are preferred and should be the “go to” thermometer for taking the temperatures of individuals and employees. If the no touch thermometer isn't working please email Janis immediately for a replacement. Also have extra batteries on hand.

Here are some tips. If using a no touch forehead thermometer remove anything in the way of the skin such as hats or hair. Dry perspiration if needed. Avoid standing under a vent blowing hot or cold air. If the individual or employee has just come inside from a hotter or colder environment, simply wait several minutes while they acclimate to the indoor temperature. If the thermometer itself is kept in a hot or cold environment, it'll also have to acclimate to the indoor temperature before it is able to be used.

The typical temperature level is dependent upon the route which it is taken. Check the instructions that came with the thermometer to ensure you have the correct normal range. If unavailable, here are some guidelines:

-The average normal oral temperature is 97°F-99°F

-An ear (tympanic) temperature is 0.5°F to 1°F higher than an oral temperature.

-A forehead (temporal) scanner is usually 0.5°F to 1°F lower than an oral temperature.

Sanitize the thermometer in between each use with an alcohol swab.

If checking their temperature orally, make sure the person has not had anything to eat or drink for 15-20 minutes prior.

If you get an abnormal reading, try it again 😊